

**Rumson Historic Preservation Commission
Minutes of the Meeting August 16, 2018
Charles S. Callman Courthouse**

1. Call to Order

The meeting was called to order at 6:00 PM by Chairman Charles Shay.

2. Pledge of Alliance

3. Roll Call

Present: Chairman Charles Shay, Vice Chairman Thomas Clark, Council President Laura Atwell, Mr. James Fitzmaurice and Mr. Ross Millhiser

Absent: Mr. Steven Peterson, Mrs. Laura Tooker and Mr. Jon Carras

The Chairman declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by posting and mailing of a schedule of all regular meetings of the Historic Preservation Commission for 2018 to the Asbury Park Press, the Two Rivers Times and the Rumson Borough Website.

4. Approval of Minutes of June 18, 2018

Motion to approve the minutes of the June 18, 2018 meeting was made by Vice Chairman Clark and seconded by Council President Atwell. Chairman Shay to forward to Mr. Day for posting on Borough Website.

5. Chairman Report

Chairman Shay reported that the narrated architectural tour video has been uploaded to the HPC website. Moving forward with additional videos, the Commission may wish to consider shorter videos. The Commission, at the suggestion of Councilman Swikart, plans to reach out to Superintendent Borman to explore the participation of the Historic Preservation Commission to provide a history of Rumson seminar for Deane Porter and Forrestdale schools. This will be a 2019 project for the Commission if approved by the school administration.

6. Subcommittee Reports

- Maintain & Update HPC Website (Shay/Clark) – Ongoing
 - Review of new properties to be added to inventory.
- Develop Website Enhancements (Atwell/Fitzmaurice) – Ongoing
 - Piping Rock, Rogers and Riverside park histories to be added
 - Rumson and the First World War document uploaded to website
 - Narrated architectural virtual tour is completed and uploaded to website – Carras/Fitzmaurice
 - Narrated Oceanic tour is in progress – Carras/Fitzmaurice
- Chronicle/Record/Document “At Risk” (Shay/Clark/Millhiser/Tooker) – Ongoing
- George Moss History Room Organization (Millhiser/Tooker) – Ongoing
 - Reviewing document files in the History Room
- 2018 HPC Awards Program (Clark) – Completed
- Research historical plaques (Peterson/Millhiser/Carras) – Ongoing
 - Two styles presented by Mr. Carras – Award plaque and historic home plaque
 - Mr. Carras to order samples
 - Borough of Rumson seal to be used award plaque – Council President Atwell to send seal file for vendor setup to Mr. Carras
- Preserve Rumson’s Historic Character (All) - Ongoing
- WW1 KIA Biographies (Vice Chairman Clark) – Completed
- Rumson Road Cemetery (Millhiser) – Completed
- Rumson Road lighting (Clark/Peterson) – Ongoing
 - Vice Chairman Clark working with Mr. Peterson to consolidate street light inventory and condition and will at a later date present findings to Borough Council
- Identify oldest Structure in Rumson (Shay/Clark) – Completed
- Resource to community (Shay/All) – Ongoing
- Communicate with residents (Atwell) - Ongoing
 - Journal article on 2018 HPC Award recipients published in August edition

7. Liaison Report

Vice Chairman Clark – Advance notification of one property to be razed. This property is not on the HPC inventory.

Council President Atwell notified the Council, Mayor and Borough Administrator that the narrated architectural tour video has been uploaded to the HPC website.

8. Next Meeting

The next meeting will be held Thursday, September 20, 2018 at Charles S. Callman Courthouse at 6:00 PM.

9. Adjournment

The meeting was adjourned at 6:30 PM after a motion by Mr. Fitzmaurice and seconded by Mr. Millhiser.

Respectfully Submitted,

Council President Laura Atwell on behalf of
Mrs. Laura Tooker, Secretary